

SWP FOR TRAFFIC CONTROL PERSONNEL

1. **Task** - Flagging traffic safely, keeping traffic flowing smoothly in construction areas and keeping the public safe.
2. **Hazards** - Severe injury or death caused by being struck by moving vehicles / property damage due to vehicular accidents.
3. **Controls** - On site FLRA, Tailgate Forms, CSA/ANSI approved PPE, Regulatory requirements, adequately trained traffic control personnel, traffic control plan, proper traffic control signage, signals, barricades, and barriers.
 - All TCP persons must be adequately trained. Documentation must be provided to Best Personnel's site Safety Coordinator at time of orientation.
 - A traffic control plan must be developed to control traffic during prolonged interruptions. (If not reviewed by Tania Nearing, H&S Manager for Best Personnel).
The use of adequate signage, barricades, barriers and signals as per local legislative requirements attached must be incorporated in the traffic control plan.
Before setting up the workstation, the TCP person must assess the area to ensure there are no dangers. The TCP person **MUST** have an adequate means of escape.
 - TCP persons must be clearly distinguished by both public and construction drivers.
TCP persons must wear retro-reflective fluorescent garments. At night, flag persons must have adequate lighting to make themselves seen to drivers. Flashlights are acceptable if no other source of light is available.
 - TCP persons must always always have adequate size reflective STOP/SLOW paddle signs (as per provincial regulations).
 - TCP persons must stand at an appropriate distance from equipment crossing in order to give construction vehicles enough room to stop and the general public enough warning there is construction traffic.
 - The SLOW sign must be raised if approaching public traffic is encountered. The STOP sign will be shown to the public if construction traffic is present. Signs must be held to confirm oncoming drivers can see them clearly.
 - TCP persons must always be ALERT. They must be AWARE of their surroundings and able to recognize potential hazards to deal with them immediately.
 - If there is more than one (1) TCP person, they must be in constant communication. This is either by visual or by two-way radio. Radio conversations must be kept professional. If there is more than 1 TCP person, there must be ONE designated leader.
 - TCP persons **MUST** not leave their positions until an adequate replacement is available. This includes lunch or bathroom breaks.
 - All confrontations with drivers or public **MUST** be documented and reported. If possible, get the driver's license plate number, make and model of car and color of car or a description of the member of the public. Report these confrontations to your supervisor that may contact the police.
 - Traffic control persons are responsible for traffic control only. They are not to back up vehicles onto projects. This task must be performed by a secondary TCP.
 - Traffic control persons must not stand directly in the traffic lane. Stand to the side such as the curb and direct traffic.