

MARCH 23RD, 2020

Best Personnel is still operating; however, our doors are not open to the public. We are available by phone or email at any time. To keep our communities safe, our office will be suspending all applications due to COVID-19. Please check our postings daily to learn of any changes.

Options of getting paid;

Sign up for E-Transfer

Text your timesheet to accounting: 778-222-2378 (BEST).

Email your timesheet to: accounting@best-personnel.ca

Come to the office and knock on the glass and we will come take a picture and send it to accounting.

Pick up your cheques after hours at Money Mart.

Money Mart

389 Columbia Street
New Westminster, BC V3L5T6

Phone:

604-516-6963

Hours:

Monday: 7am-10pm

Tuesday: 7am-10pm

Wednesday: 7am-10pm

Thursday: 7am-11pm

Friday: 7am-11pm

Saturday: 8am-8pm

Sunday: 10am-5pm

When you are coming to the office to pick up your pay cheque;

Do not crowd the alcove – We will call your name when your check is ready

Checks are being handed out through the mail slot. You can drop your timesheet in the bin through the mail slot once we have taken a picture of it.

If you are sick SELF-ISOLATE

Please call the office to notify us should you or someone in your household become ill.

Please recognize that if you or someone you live with become ill you will need to self-isolate for 14 days.

We are working hard at keeping everyone healthy, safe and avoiding the spread of Covid-19.

Should you have any questions regarding your site shutting down we encourage you to call us.

If you have questions regarding obtaining a Record of Employment, we encourage you to call us.

We are increasing precautionary measures to ensure the well-being of all our employees.

604-522-4900 * staffing@best-personnel.ca * accounting@best-personnel.ca

Applying for EI (from Service Canada Website):

Important notice: Service Canada offices are changing how you can access their services

You should apply for Employment Insurance and Pensions online.

If you go to a Service Canada office, please note that measures are in place to ensure the health and safety of those we serve and our employees.

Upon arrival, you will be asked to wait outside of the office until we can safely serve you and you will be required to respect social distancing.

If you are able to access the service you require online or by mail, you will be asked to return home to do so.

Employment Insurance (EI) sickness benefits provide up to 15 weeks of income replacement and is available to eligible claimants who are unable to work because of illness, injury or quarantine, to allow them time to restore their health and return to work. Canadians quarantined can apply for Employment Insurance (EI) sickness benefits.

If you are eligible, visit the [EI sickness benefits page](#) to apply.

Service Canada is ready to support Canadians affected by COVID-19 and placed in quarantine, with the following support actions:

- The one-week waiting period for EI sickness benefits will be waived for new claimants who are quarantined so they can be paid for the first week of their claim
- Establishing a new dedicated toll-free phone number to support enquiries related to waiving the EI sickness benefits waiting period
- People claiming EI sickness benefits due to quarantine will not have to provide a medical certificate
- People who cannot complete their claim for EI sickness benefits due to quarantine may apply later and have their EI claim backdated to cover the period of delay

Important: If you are directly affected by the COVID-19 because you are sick or quarantined and you have not yet applied for EI benefits, please submit your application **before contacting** us. This will allow us to better serve you and prevent delays in establishing your claim.

If you have already completed the application for EI sickness benefits whether you are sick or quarantined and would like to have the one-week waiting period waived, call the new toll-free phone number below. It is important to note that no other request will be actioned on this phone line. We will take action only for sick or quarantined clients affected by the COVID-19 for which the application for sickness benefits has been filed.

- Telephone: 1-833-381-2725 (toll-free)
- Teletypewriter (TTY): 1-800-529-3742

If you are experiencing symptoms such as cough, fever, difficulty breathing or you are in self-isolation or quarantine, do not visit or enter any Service Canada office. As an alternative, you may access our services online or by calling 1 800 O-Canada.