



BEST PERSONNEL TAILGATE FORM

To be filled out prior to work

DATE: _____

FACT:

WEATHER: _____

Motorists in BC kill

CONTRACTOR: _____

about 20 TCP's a year

SITE ADDRESS: _____

ROADWAY TOPICS AND SURROUNDINGS TO DISCUSS

HAZARDS, ID'S AND HAZARD PREVENTION

ATTENDING CREW NAMES & SIGNATURES:

Supervisor Name Please Print

Supervisor Signature

PLEASE ENSURE TO REVIEW THE BACK

VIOLENCE IN THE WORKPLACE AND EMERGENCY PROCEDURES

Violence Hazard Identification and Risk Assessment CALL 911 FOR EMERGENCY

Employees must report any of the following right away to site safety, Best Personnel and the police.

- Irate drivers, public or site workers
- Drivers that disobey road signage
- Dangerous behaviors
- Dealing with intoxicated members of the public
- Risk of assault on the road, site or parking lot
- Feeling unsafe, threatened or verbally abused

If you are working alone where no one can see you please call Best Personnel right away so we can implement a safe work procedure. Best Personnel office number is (604) 522-4900.

Information to get for the investigation:

- License plate number
- Description of vehicle / person
- Time, date and exact location
- What actions took place
- What was said
- How the incident happened

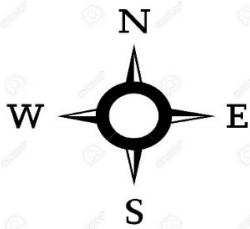
The more details the better. The sooner the incident is reported the faster it can be dealt with. Your safety is important so please do not aggravate the persons involved.

NON EMERGENCY RCMP / POLICE NUMBERS TO CONTACT IMMEDIATELY IF IN A SITUATION

Burnaby 604-294-7922	New Westminster 604-525-5411	Surrey 604-599-0502
Coquitlam 604-945-1550	North Vancouver 604-985-1311	Vancouver 604-717-3321
Delta 604-946-4411	Port Coquitlam 604-945-1550	West Vancouver 604-925-7300
Langley 604-532-3200	Port Moody 604-461-3456	White Rock 604-541-2121
Maple Ridge 604-463-6451	Richmond 604-278-1212	Pitt Meadows 604-463-6251

Suite 118 – 713 Columbia Street, New Westminister, BC, V3M 1B2

Tel: (604) 522-4900 * Fax: (604) 522-4903 * www.best-personnel.ca



PLEASE PROVIDE A TCP WRITTEN PLAN BELOW

A large grid for drawing a Traffic Control Plan (TCP).

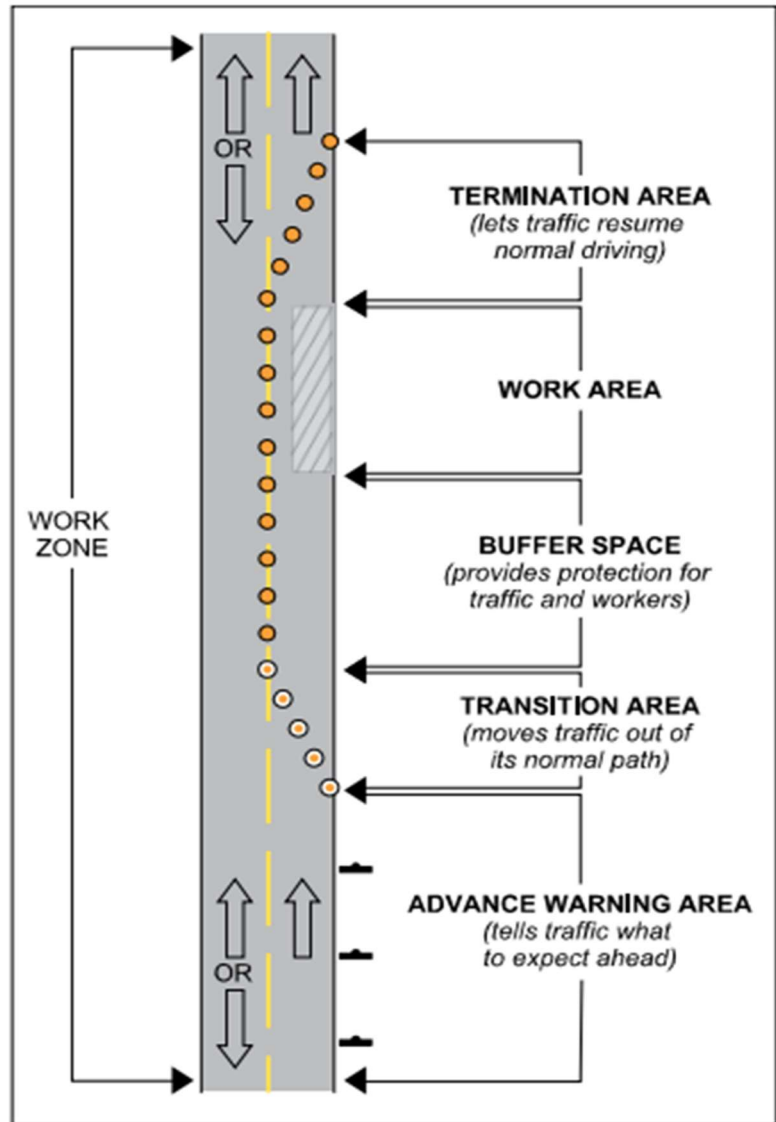
A FRIENDLY REMINDER FOR SIGNS / TAPERS DISTANCES

Positioning of devices on conventional roadways for various speed limits

*	Regulatory speed limit	50 km/hr	60 km/hr	70 km/hr	80 km/hr	90-100 km/hr
1a	Taper length for lane closure	35 (1:10)	55 (1:15)	75 (1:20)	90 (1:25)	110 (1:30)
1b	Taper length for shoulder work or where TCPs are used	5	8	10	12	15
2	Maximum distance between cones or tubular markers	10	10	10	10	10
3	Minimum tangent distance between tapers	30	60	90	120	150
4	Distance between construction signs	40	60	80	100	150

DID YOU REVIEW PARTS OF THE WORK ZONE ON SITE?

YES / NO



WERE THE FOLLOWING SIGNS SET UP? IF OTHERS PLEASE WRITE WHICH ONES

